



ENGLISH HERITAGE

*Days out worth
talking about.*

Group Enquiry

Berwick-upon-Tweed Barracks and Main Guard

Thank you for your interest in organising a group visit to **Berwick-upon-Tweed Barracks and Main Guard**.

Hereafter please find the Group Visit Request / Group Booking Form and detailed information about the site to help you with the organisation of your visit.

Don't forget to pre-order guidebooks so that we can prepare everything for your group's arrival.

We look forward to welcoming you and your group.

If, after having read this information, you have any other questions

please do not hesitate to contact us on:

tel: +44 (0)1289 304493

e-mail: berwickbarracks@english-heritage.org.uk



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Group Visit Request / Booking Form

Berwick-upon-Tweed Barracks and Main Guard

The Parade, Berwick-upon-Tweed, Northumberland TD15 1DF tel: +44(0)1289 304493

**Please note: until you receive a confirmation from us you have not made a booking.
You are welcome to call us in advance to check availability.**

Tour Reference / Group Name _____

Contact Name _____

Company Name and Address _____

Telephone Number _____

Fax Number _____

E-mail Address _____

Date	Time of Arrival	Estimated number of people visiting					
		Please do not include coach driver and tour leader in the figures.					
		Number of Adults		Number of Concessions		Number of Children	
		Non-members	English Heritage Members	Non-members	English Heritage Members	Non-members	English Heritage Members

Method of transport Name of coach company _____

Cars _____ Please advise the number of cars expected.

I would like to book the following (please tick). Prices valid from 1 April 2009 to 31 March 2010 and may vary on event days.

	<p>Standard visit: We offer a 15% discount for groups of 11 or more paying visitors, if one person makes payment for the group. You also receive one free place for every additional 20 people in your group. Coach driver and tour leader and English Heritage members are admitted free of charge and do not count towards the group numbers.</p> <p>Normal admission price: £3.50 per adult; £3.00 per concession; £1.80 per child. Group of 11 or more paying visitors: £2.98 per adult; £2.55 per concession; £1.53 per child.</p>
	Guide books x _____ @ £2.99 ready for collection upon arrival.

Please also complete page 2



Group Visit Request / Booking Form

Booking Form Page 2 of 2

Method of Payment (please tick)	Voucher/ Invoice		Debit Card / Switch	
	Cash		Cheque	
	Credit Card			

For Office Use	Diary		Client	
	Guide		Retail	
	Catering			
Copy of form sent to: Travel Trade Marketing, 3 rd Floor WHS				

It would be helpful if you could supply the following information for us:

1) How did you find out about us? E.g. advert (which one?) recommendation etc.

2) What prompted your visit?

3) Would you like to receive the free English Heritage Groups publication 'Attractions'? YES_____ NO _____

English Heritage will use your details to process your booking and will keep you on record for future reference.

From time to time, we may send you information about group visits to English Heritage sites.

If you DO NOT wish to receive this, please tick this box

We may also wish to contact you for market research. If you DO NOT wish us to do so, please tick this box

Please return your completed form to:

Berwick-upon-Tweed Barracks and Main Guard

The Parade, Berwick-upon-Tweed, Northumberland TD15 1DF, tel: +44 (0)1289 304493

e-mail: berwickbarracks@english-heritage.org.uk



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Group Visits Information

◆ Opening Times valid from 1 April 2009 to 31 March 2010:

Barracks –

1 Apr – 30 Sep	10am – 5pm	Wed – Sun & Bank Hol Mon
1 Oct – 31 Mar	Closed	

Main Guard –

Please call the site for details.

- ◆ **Site Location:** On the parade, off of Church Street in the town centre.
- ◆ **Coach Parking:** There is no coach parking available on site. There is a car park about 100 yards from the site which is chargeable and coaches can drop off at the Kwik Save supermarket which is 500 yards from the site.
- ◆ **Prices & Group Discounts valid from 1 April 2009 to 31 March 2010:** We offer a 15% discount for groups of 11 or more paying visitors, if one person makes payment for the group. You also receive one free place for every additional 20 people in your group, plus free entry for the tour leader and coach driver. English Heritage members are admitted free of charge and do not count towards the group numbers.
Normal admission price: £3.50 per adult; £3.00 per concession; £1.80 per child.
Group of 11 or more paying visitors: £2.98 per adult; £2.55 per concession; £1.53 per child.
Carers for visitors with disabilities FREE. English Heritage Members FREE.
- ◆ **Guide Books:** Available in English at a cost of £2.99. Pre-order to ensure that your guidebooks are ready and pre-packed for your arrival.
- ◆ **Duration of Visit:** We advise you to allow at least 2 hours for your visit.
- ◆ **Disabled Access:** Parking for disabled visitors in outside the site entrance. There are steps at the entrance of the building but there is alternative wheelchair access through the front gates. The ground floor exhibition is level and there are steps to the Regimental and the Town Museums. There is an accessible toilet available and the shop has 1 or 2 steps to access it depending on the entrance used. Please make us aware of the special needs of any member of your group before your arrival so that we can offer every assistance.
- ◆ **Catering:** Hot drinks, soft drinks, snacks and ice creams are available on site. Picnics are welcome in the grounds.
- ◆ **Facilities:** Shop, exhibitions and toilets all on site.
- ◆ **Restrictions:** Dogs are allowed on site only if on a lead and in the grounds only. **No Smoking** and **No Commercial Photography** is allowed on site.
- ◆ **Nearby English Heritage Sites:**

Etal Castle	Tel: 01890 820332
Lindisfame Priory	Tel: 01289 389200

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